

Minutes  
Orleans 4th of July Committee  
Thursday, June 13, 2013

ORLEANS TOWN CLERK

*ICD, Roy, Absent*  
'13 JUN 28 10:28AM

In attendance: Committee Members, Pete Howerton, Ingrid Moyer, Jane Peno, Bonnie Roy, Dave Hubbard, Susan Alman, Peter O'Meara, Bonnie Roy; Absent: Bill Pomeroy .Also in attendance: Susan Christie

The Meeting was called to order at 5:00pm

The Minutes of the May 30, 2013 meeting were unanimously approved

Old Business:

1. Update From The Friends Of The Fourth:

Glenda met with Bruce Ayer and they review the solicitation letter. It is at Thompson's printing now.

2. Fireworks Update

Pete reported that he will be working with Capt. Bob Felt, from the Orleans Fire Dept., regarding the Fireworks

3 Parade

- Entry Forms 28 as of today
- Committee members reviewed where they posted event flyers and where they would post flyers.
- Ingrid knows a high-schooler who could possibly help collect during the Parade and also do clean-up after the Fireworks as part of their Community Service work. Susan is interested in finding out more about this to possibly get more students involved in the 4<sup>th</sup> events. Susan will get the contact info from Ingrid.

5. Timeline – We reviewed the Parade and Fireworks Preparation for June and July

JUNE ALL OF THE BELOW ARE COMPLETED

- Letters sent to Stop and Shop and Shaws requesting a donation of small water bottles (4 doz each)
- Arrange for Porta Potties at the Fireworks (4, 1 accessible) and OES (2) for the Parade
- Arrange for trash containers for the Fireworks and the Parade - Dave
- Banner should be hung at least 5 days before the fireworks/parade - Pete
- Post signs – date and locations specified on permit form - Bonnie
- Contact Billy Giroux (Legion) about placing flags along Parade route - Susan Alman

JULY

- Install fencing before the Fireworks – Begin installation on June 30 at noon, finish in the morning on Monday, July 1, Fireworks Day at 9:00am
- On Fireworks day have Fire Capt. Bob Felt (fire inspector) check the fencing
- Give payment \$ to Fireworks Company Shoot Supervisor
- Post "Fireworks Area" signs on Fencing
- Fireworks clean-up will be on Tuesday, July 2<sup>nd</sup> at 8:00am.

New Business

- We reviewed the draft of the Committee member duties and responsibilities. We will continue at the next meeting.
- Ingrid attended a Friends of Rock Harbor meeting and there is a possibility that they may help with some 4<sup>th</sup> activities.

The next meeting will be held on Thursday June 20, 2013 at 5:00 pm in the Skaket Room at Orleans Town Hall.

The meeting was adjourned at 6:00pm.

Respectfully submitted on June 20, 2013

*Bonnie Roy*

Bonnie Roy, Clerk